



National Board Member Expectations

Mission

Phi Sigma Rho National Sorority, Inc. (the Sorority) is a social sorority for women in technical studies serving our sisters and the community by promoting:

- High standards of personal integrity, respect, and character,
- Lifelong bonds of sisterhood, and
- Academic and professional excellence with a social balance

Through shared experiences, common bonds, and recognition of service and achievement.

Vision

Be the foremost sorority for women in technical studies.

Governance

The executive and judicial body of the Sorority shall be the National Board. The National Board shall consist of nine active alumnae members. The nine shall consist of a National President and eight National Vice Presidents.

National Board Member Expectations

- Attend all regular meetings, special meetings and conference calls of the National Board. Regular face to face meetings are scheduled the first weekend in March & November and at the National Convention or National Leadership Conference. Conference calls are monthly. Special meetings are called as necessary by the President.
- Respond to emails or phone calls in a timely manner as the majority of Board business is done by email and phone. Email turnaround should be 24-72 hours for simple requests or up to 7 days for more complex requests or questions. If response will take longer than a couple of days, an acknowledgment should be sent to the sender. Inform Board of any out of email and/or phone contact periods that will not allow for 24-72 hour response turnaround time.
- Take an active role on Sorority committees as directed by the President.
- Assist in recruiting and mentoring future Board members and volunteers.
- Periodically review and amend (as necessary) the Sorority's mission, goals and policies.
- Review and evaluate achievement of the Sorority's five year goals and strategies.
- Assess yearly the National Board's performance, own performance as a member, volunteers under your position and Sorority employees.
- Review, participate in process for and approve yearly operating budget, audit and grant requests.
- Facilitate communication and collaboration between the Sorority and the Phi Sigma Rho Foundation to foster professional, educational, philanthropic and leadership development opportunities.

- Perform the tasks and fulfill the obligations associated with your position in a timely manner. If you are unable to do so due to unavailability or some other issue, you are responsible for either finding someone to take over your tasks in the short-term, working out an arrangement with the President, or stepping down from your position.
- Always convey an image that is professional and consistent with the ideals and principles of the Sorority when representing the Sorority in person, in correspondence and online. Lead by example and encourage others to do so too.
- Make decisions and carry out duties with the best interests of the business in mind and according to the provisions of the governing laws of the Sorority.