

Phi Sigma Rho Foundation
Expectations Acknowledgment of Board of Directors

Mission

The Phi Sigma Rho Foundation exists to promote social responsibility, personal integrity and lifelong enrichment by providing professional, educational, philanthropic and leadership development opportunities for the members and friends of Phi Sigma Rho Sorority.

Governance

The Foundation Board of Directors is currently governed by nine directors. It is their charge to develop Foundation long-range plans, to review and set policy, to provide a fiduciary responsibility to donors and to encourage and promote giving opportunities.

Responsibilities

- Attend and participate in all meetings and conference calls of the Board of Directors including but not limited to two face to face meetings and regular conference calls.
- Donate to the Foundation to the extent that one is able through monetary gifts or in kind donations.
- Assist with the identification of major donor prospects including cultivation, solicitation and stewardship calls of major donors in your location or with whom you have contact.
- When asked, acknowledge donors and donations by phone, email, or written communications.
- Participate in establishing, evaluating, and modifying the Foundation’s annual goals and strategies.
- Periodically review and amend as necessary the Foundation’s mission, goals and policies.
- Review and participate in the budget process and approve yearly operating budgets, audits, grant requests and scholarships.
- Take an active role on Foundation committees and giving campaigns as directed by the Board President.
- Assess and suggest improvements to the annual performance of the Board of Directors and personal annual performance as a Director.
- Assist in recruiting future Directors and volunteers.
- Inform the Board of any periods where email or phone contact will be limited for an extended period of time.
- Facilitate communication and collaboration between the Foundation and Phi Sigma Rho Sorority in order to foster the shared ideals of the Foundation and Sorority.

I have read, understand, and feel I can fulfill the requirements and expectations outlined in the Phi Sigma Rho Foundation Board Member Expectations Agreement.

_____	_____	_____
print name	signature	date